

Report To:	CABINET	Date:	21 JULY 2020
Heading:	REVIEW OF STREET NAMING AND NUMBERING POLICY		
Portfolio Holder:	COUNCILLOR JASON ZADRONZY, LEADER OF THE COUNCIL		
Ward/s:	ALL		
Key Decision:	YES		
Subject to Call-In:	YES		

Purpose of Report

For Cabinet to review and approve the proposed updates to the Street Naming and Numbering Policy

Recommendation(s)

For Cabinet to approve the revised Street Naming and Numbering Policy.

Reasons for Recommendation(s)

The Street Naming and Numbering policy was approved by Cabinet in 2017. The policy has been reviewed, as required, following a three year period.

The policy facilitates a consistent and logical approach to the naming and numbering of addresses across the District.

Alternative Options Considered

The Council could choose to adopt an alternative street naming and numbering policy to that which is proposed. However, this would not align with national guidance.

Detailed Information

In April 2017, The National Data Co-operation Agreement – Street Naming & Numbering – Practice Working Group released some draft guidance for Street Naming and Numbering. This formed the basis of our new Street Naming and Numbering Policy and was approved by Cabinet.

The main purpose of the policy is to ensure all properties located within Ashfield are assigned with a consistent postal address. This includes both new and converted properties, large developments and single in-fill plots, residential and commercial buildings as well as properties which may not have had official addresses assigned in the past.

Having consistent and logical addresses across the District will ensure that properties are easily located by the Council, the emergency services and other organisations, allowing for quick and efficient delivery of goods and services to the property.

Requests for new street names are carried out in consultation with the developer, emergency services, Royal Mail and Local Councillors. The proposed policy will follow the GeoPlace Data Entry Conventions and Best Practice for Addresses whilst also applying local conventions, as detailed within the attached policy.

As required every three years, the policy has been reviewed and the following key amendments proposed:-

- Added – page 5 para 2

Emphasises that the ability to make payments easily online through our payments ‘e-store’

- Added – page 6 para 3

Clarity that councillors are now engaged earlier in the process in regards to the proposal of street names for development sites, to be agreed with the developer.

Clarity that the Council, as the Street Naming and Numbering Authority, has the final say on the names proposed

- Amended – page 6 point 5(v)

We have incorporated the word ‘local’ along with ‘national’ significance, to recognise the importance the Council places on the opportunity to name streets across the District reflecting local history, geography or a local deceased person who has made a contributory significance to the area or had significant community involvement.

- Amended – page 7 name suffixes

Additional clarity relating to flexibility regarding suitability of street naming suffixes

Implications

Corporate Plan:

Appropriate and relevant street naming promotes Ashfield’s heritage, geography, people of significance and Ashfield as a place.

Legal:

Ashfield District Council has a statutory duty to name and number streets and to approve and register official property addresses within its council boundary, as specified in legislative provisions in Schedule 14 of the Local Government Act 1972, Section 64 of the Town Improvement Clauses Act 1847 (incorporated into Section 160 of the Public Health Act 1875), Section 21 of the Public Health Acts Amendment Act 1907 and Section 17-19 of the Public Health Act 1925.

Finance:

The street naming and numbering policy aligns with our fee charging policy and fees associated with renaming and renumbering of existing addresses.

Budget Area	Implication
General Fund – Revenue Budget	No direct financial implications of approving this policy.
General Fund – Capital Programme	n/a
Housing Revenue Account – Revenue Budget	n/a
Housing Revenue Account – Capital Programme	n/a

Risk:

Risk	Mitigation
Lack of a policy may result in challenges regarding naming and numbering decisions	Adoption of a policy will provide a process and reasoning for the decisions made

Human Resources:

No implications

Environmental/Sustainability

No implications

Equalities:

No equalities implications

Other Implications:**Reason(s) for Urgency****Reason(s) for Exemption****Background Papers**

(if applicable)

Revised Street Naming and Numbering Policy

Report Author and Contact Officer

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